



Deen Dayal Upadhyaya Grameen Kaushalya Yojana
C/o 3rd Floor, Directorate of Fisheries, Dhanketi, Shillong - 793014

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No.SIRD/DDU-GKY/2016-17/PAC/8/Pt-I/

Dated, 25th June, 2020

Advertisement

Applications are hereby invited from interested candidates of Meghalaya for appointment on contract basis for one year for the vacant posts of Block Coordinator, one each, in the following Blocks.

1. **East Khasi hills District**
 - i) Myllem C&RD Block
 - ii) Sohiong C&RD Block
 - iii) Mawkynrew C&RD Block
 - iv) Mawryngkreng C&RD block
 - v) Mawpat C&RD block
2. **West Khasi hills District:**
 - i) Mawthadraishan C&RD block
 - ii) Mairang C&RD Block
3. **West Garo hills District:**
 - i) Demdema C&RD block
4. **South West Garo hills District:**
 - i) Rerapara C&RD Block
 - ii) Zikzak C&RD Block
5. **Ri Bhoi District:**
 - i) Umsning C&RD Block

Age: age of the applicants should not be more than 35 years as on 31st March, 2020.

Minimum Qualification: Class 12 passed.

Preference:

- i) Maximum preference will be given to local candidates drawn from the respective Blocks and having knowledge of Khasi/Garo Language apart from English.
- ii) Should have experience in the field of rural development especially in rural skills sector.
- iii) Should be ready to travel extensively to the remotest parts of the block.

Remuneration: Selected candidates will be paid a fixed remuneration of Rs.15, 000/- per month and T/A Expenses for attending official duties as permissible.

Job Requirement: The selected candidates will have to:

- i. Coordinate all Block level activities with the concerned BDO and DPMs
- ii. Participate in all kind of DDU-GKY activities and programmes at the District and block level
- iii. To prepare regular and timely report in formats to be shared with DPMs and State Management Unit of DDU-GKY
- iv. Maintain a record of unemployed youth and beneficiaries.
- v. To maintain regular contact including telephonic communication with candidate who are undergoing training
- vi. To regularly visit interior villages for mobilisation of candidates and to coordinate closely with the VECs, youth Organisations, SHGs and women groups.
- vii. Maintain office files and perform any other duties as assigned by higher authorities from time to time.

Other information:

- i) Interested candidates may apply in the standard form of application affixing a recent passport size colour photograph, self-addressed envelope with fixing 25 rupees' postage stamp for the purpose of sending call letter, to the office of the undersigned at fisheries Department building 3rd floor fruit garden Shillong-3 along with all testimonials, photos, **till 20th July, 2020** during office hours. Incomplete applications will be rejected out rightly.
- ii) Shortlisted candidates will be called for personnel Interview.
- iii) No TA/DA will be provided for attending the written Test/Interview.
- iv) Incomplete application without any of the above requirements will be summarily rejected.

(Smt. M.S. N. Marak)

Joint Secretary Community & Rural Development
And State Programme Director
DDU-GKY Meghalaya,

Memo No.SIRD/DDU-GKY/2016-17/PAC/8/Pt-I/

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- Copy to: 1) The Commissioner & Secretary to the Govt. of Meghalaya & Chairman PAC for information
2) The Director C&RD Govt. of Meghalaya C&RD Deptt. For information.
3) Director (Technical) NIC Meghalaya for publishing in the Govt. of Meghalaya web site and SIRD and C&RD web site for broad publicity.

(Smt. M.S. N. Marak)

Joint Secretary Community & Rural Development
and State Programme Director
DDU-GKY Meghalaya