

**GOVERNMENT OF MEGHALAYA  
COMMUNITY AND RURAL DEVELOPMENT DEPARTMENT  
SHILLONG**

No.CDD.30/2019/54,

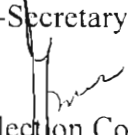
Dated Shillong, the 26<sup>th</sup> August, 2019.

**ADVERTISEMENT**

The Community and Rural Development Department (CnRD) seeks applications from the citizens of India for filling 28 posts of Junior Rural Development Officers ( JRDOs). The candidates will have to apply online through a link in the CnRD Department website ([www.mcgcnrdd.gov.in](http://www.mcgcnrdd.gov.in)) which will be available from the **9<sup>th</sup> September 2019** and the last date for submission of the filled in forms is **27.9.2019** at **5 p.m.** The process of applying to the posts and other related information are also available at the above link and the candidates are advised to go through the terms and conditions of the recruitment process thoroughly and satisfy themselves of their eligibility before applying. The job requires extensive tours and night stays in remote rural areas of the state, so only such candidates who have the commitment to serve rural people and possess the requisite aptitude, should apply.

Name of the post	Number of posts	Pay Scale	Essential Qualifications
Junior Rural Development Officers	28	Rs 43,700-97,000/-	<p>A Post Graduate Degree in Agri / Horti / A.H.&amp;Vety / Fisheries/RDAP / Rural Development / Home Science (with Specialisation in Human Development), a Post graduate Diploma in Rural Development Management. or a post graduate degree in such subjects relating to Livelihood improvement in rural areas.</p> <p>The candidates should have obtained at least 55% marks at P.G level from recognised Universities or institutions as the case may be.</p> <p>The decision of the Selection Committee in deciding the eligibility of a candidate will be final and no correspondence in this regard will be entertained.</p>

Member-Secretary,

  
Departmental Selection Committee,  
Community and Rural Development Department  
Meghalaya, Shillong.

Copy forwarded for information and wide circulation in their respective jurisdiction to:

1. The P. S. to the Minister i/c C&RD Department, Govt. of Meghalaya.
2. The P. S. to the Chief Secretary, Government of Meghalaya for favour of information of the Chief Secretary.
3. The Chairman, MPSC for information.
4. The State Informatics Officer, National Informatics Centre, Shillong with a request to display the above advertisement in the CnRD Department's website.
5. The Director of Information & Public Relations, Meghalaya, Shillong with a request to get the Advertisement published in black and white in three local newspapers, preferably 'The Shillong Times', 'Salantini Janera' and 'Mawphor' latest by 31<sup>st</sup> August, 2019.
6. All Deputy Commissioners.
7. Office Notice Board.

**Member Secretary**



Departmental Selection Committee,  
Community and Rural Development,  
Meghalaya, Shillong.

**Guidelines for application / Eligibility Criteria for the post of Junior Rural Development Officers under the MCRDS**

1. The Posts of Junior Rural Development Officer carry the Pay Scale of Rs 43,700-97000 and such entitled allowances as per the Meghalaya Fifth Pay Commission.
2. The **Number of available Vacancies is 28 (Twenty eight).**
3. **Maximum age permissible** is 27 (twenty seven) years as on the last date for submission of the application form, relaxable by five years for SC/ST candidates. There is no age limit for regular employees serving in the Government of Meghalaya, provided they entered the service within the prescribed age limit and possess the essential qualifications. .
4. **For Persons with Disabilities (PWDs)**, age is relaxable by ten years (fifteen years for SC/ST) as per the extant policy of Government of Meghalaya.
5. **Job description** for the post is placed at **Annexure II** which may be read carefully before applying.
6. **Reservation of vacancies**: As per the existing reservation policy of the Government of Meghalaya.
7. **Application has to be submitted online only after agreeing to the terms and conditions as laid down in the Annexure –I.**
8. No application fee is required to be paid along with the application form.
9. **Last date for receipt of online applications is 27.9.2019 (upto 5.00 p.m.)**
10. **List of documents to be uploaded along with the online application form are:**
  - i) Passport sized digital photograph
  - ii) Self-attested copies of documents/certificates in support of Date of birth, Caste/Tribe, Educational Qualifications, Work Experience, Disability etc.

**11. Method of Recruitment**

The shortlisted candidates will be informed by e-mail and subjected to undergo the multi-modal selection process, which includes a preliminary examination that will test the verbal, quantitative and analytical abilities of the candidates and thereafter, a main examination which may be a combination of descriptive and objective questions broadly relating to Rural Development, field assignment, a group discussion, an ethical awareness / personality test and /or such other tests as the Selection Committee may decide. The screening of the candidates will take place through the different stages of the examination. The preliminary examination will be held at Shillong and Tura tentatively in the second week of October, 2019.



## 12. General Instructions

- Candidates are advised to read the eligibility criteria and other conditions prescribed for the post very carefully before applying.
- Incomplete applications in any respect and ineligible applicants will be summarily rejected and the decision of the Selection Committee would be final and binding. No further correspondence in this regard shall be entertained.
- Candidates who are already in Govt. service may furnish a 'No Objection Certificate' from their Controlling authority at the final stage of selection.
- Proof of Date of Birth may be as per the Birth Certificate issued by the Registrar of Births & Deaths or as entered in Matriculation/Secondary School Leaving Certificate or Aadhar Card or valid Indian Passport.
- If any claim made in the application is not found substantiated by valid documentary evidence, the candidature will be cancelled at any stage of the selection process and the decision of the Selection Committee in this regard shall be final.
- Candidates are advised to fill their correct and active e-mail addresses in the application form to enable the Committee to use it for correspondence purpose. If a mail sent to a candidate bounces for any reason, the Selection Committee shall take no responsibility.

## 13. Debarment

1. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any material information is liable to be debarred from appearing in any recruitment stage and would entail summary rejection of their candidature for this recruitment.
2. The Selection Committee is authorised to recruit and select candidates, maintaining utmost confidentiality at all times. Any attempt by anyone causing a breach or attempting to cause any breach of the process of this or any such action which violates or likely to violate the fair practices will be a sufficient ground for debarment of candidate/s for this recruitment.
3. If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, he/she shall be liable to be debarred for this recruitment in addition to rendering himself/herself liable to criminal prosecution.
4. Canvassing directly or indirectly for the above mentioned posts shall disqualify a candidate and the decision of the Selection Committee shall be final and binding in this regard.



**Job Description**

The Junior Rural Development Officer is the primary position in the hierarchy of the Meghalaya Community & Rural Development Service. Upon recruitment, the officers, to be designated as the JRDOs will be initially posted in the C&RD Blocks under the Block Development officers. Their job description is as follows:-

The JRDOs will be responsible for supervision, implementation and monitoring of all the Rural Development programmes both Central and State in their respective jurisdictions.

They are expected to supervise and provide guidance to the field functionaries, and possess an ability to manage Human Resources for better delivery of the rural development programmes.


They should be passionate toward developing the rural areas and work with the communities.

Extensive tours and night halts in villages for community mobilisation, measuring the performance of various programmes / schemes by deploying systematic monitoring tools, identifying

Gaps, reporting regularly to the district and state authorities are a part of the service requirements.

The candidates must possess leadership qualities, ability to coordinate with other functionaries of Line departments, and possess an ability to conduct analytical studies and document the progress of schemes. They are expected to man higher positions in the rural development hierarchy both in the field and secretariat as they progress in their careers.

**Member Secretary**

  
Departmental Selection Committee,  
Community and Rural Development,  
Meghalaya, Shillong.